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November 16, 2000

Ms. Andrea Wilkins
Federal Election Commission
999 E Street, NW
Washington, DC 20463

Re: July Monthly Report

Dear Ms. Wilkins:

In response to your query concerning the National Leadership PAC's best efforts, we neglected to completely outline our procedure. In addition to steps already noted:

- We send a follow-up letter not later than thirty days after receiving the contribution.
- We include a self-addressed stamped envelope with any requests made of a contributor.

It appears that our committee made a mistake on the date of the primary for Eleanor Jordan for Congress. Our check for \$5,000 was written after the primary date and thereafter went to the general election. Therefore it appears we have made an excessive contribution to the Eleanor Jordan for Congress committee. I have since contacted the Jordan campaign and have been told that a refund check was sent in July. We never received the refund and we assume it was lost in the mail. Martha McKinnon, campaign manager for the committee, will be re-issuing a \$1,000 check when she returns to the Jordan office next week. The refund will be reflected on our report once we have received the check.

Our contribution to Loy Sney for Congress for \$2,000 on 6/29/00 was for his general 1998 debt. The Sney Campaign reflected it as such on its FEC report, however we marked the general box. This letter will serve to change the designation from general to general 98' debt.

Our contribution to Friends of Michael Forbes for \$2,000 on 6/29/00 was erroneously designated to the primary. Friends of Michael Forbes correctly designated it to the general election. I have enclosed a letter from the Forbes campaign, which states the correct designation. I have also included the disbursement on schedule B, line 23 with the correct designation of general election.